

Meeting Date: 11/23/08

AGENDA REPORT

Agenda Item # 7A-2

City of Santa Clara, California



Date: November 17, 2008

To: City Manager for Council Action

From: John C. Roukema, Director of Electric Utility

Subject: Request for Vacation Accrual Over the Maximum Hours Allowed for Saul Lopez, Electric Department Power Trader, and Carol Ohara, Electric Department Senior Power System Scheduler/Trader

EXECUTIVE SUMMARY:

Due to circumstances beyond their control, Power Trader Saul Lopez and Senior Power System Scheduler/Trader Carol Ohara have had to forgo extended vacations for the past six months. These circumstances include the loss of coverage in the Prescheduling/Trading Division, loss of coverage and personnel training demands on the Real-Time Trading/Scheduling desk, and meeting and training demands due to the aggressive implementation/go-live date for Market Redesign Technology Upgrade (MRTU).

It is requested that Council approve a request that Mr. Lopez and Ms. Ohara be allowed to accrue vacation over the maximum limit, without penalty, through March, 2009. Mr. Lopez will have accrued approximately 495 vacation hours through the end of the pay period December 14 through December 27, 2008. Ms. Ohara will have accrued approximately 467 hours through that same period.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

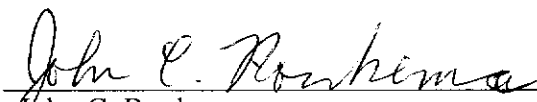
Approval would allow Mr. Lopez and Ms. Ohara to use all of their accrued vacation time. There are no known disadvantages.

ECONOMIC/FISCAL IMPACT:

There is no additional cost to the City other than staff time and expense.

RECOMMENDATION:

That Council approve the request to allow Saul Lopez, Electric Department Power Trader, and Carol Ohara, Electric Department Senior Power System Scheduler/Trader, to accrue over the maximum vacation hours without penalty.



John C. Roukema
Director of Electric Utility

APPROVAL RECOMMENDED



Alan Christenson
Acting Director of Human Resources

APPROVED:



Jennifer Sparacino
City Manager